



**Head Office**

00155 ROMA (ITALY) • 85, Via dell'Omo  
Ph. +39.06/22.82.242 • Fax +39.06/22.83.517  
www.cittadini.com • info@cittadini.com

## CONFIDENTIALITY

### CIRCULAR - art. 13 of Legislative Decree n.196 of the 30/06/2003

In accordance with Legislative Decree 196/2003, which deals with the protection of people and other individuals in terms of the handling of personal data, the handling of information that concerns them will be based on the principles of correctness, lawfulness and transparency while safeguarding individuals' privacy and rights.

In accordance with art. 13 of the above law, we hereby inform you that data concerning you which is provided by you or is otherwise acquired in the course of our company activities, will be handled in accordance with the above mentioned law and the confidentiality obligations which have inspired the activities of our company.

This data will be handled to fulfil the requirements associated with our economic activities and in particular:

- for preliminary requirements in drawing up contracts;
- for executing a deed or one or more transactions that have been contractually agreed;
- for executing with every Public or Private Body the obligations connected to or that are instrumental for the contract;
- carrying out statistics and market research in an anonymous form.

The request for the data is not the result of a statutory duty, but the aim is to establish and/or maintain the contractual relationship with our company.

The handling of the data takes place through instruments that are appropriate for ensuring safety and confidentiality, and can be carried out through automated instruments that are adequate for memorising, managing and transmitting the data.

The modes of handling data concerning you could entail the use of appropriate instruments for processing them on the basis of qualitative, quantitative and temporal criteria, even along with data relating to other individuals.

Data provided by you, and in any case relating to you, can be transmitted:

- to banking institutions, for the management of receivables and payments deriving from the execution of the contract;
- to bodies, consortiums or associations dealing with the protection of credit;
- in cases required by Law.

In relation to the aforementioned instances of data handling you have the right to exercise all of the rights specified in art. 13 of Legislative Decree n. 196 of the 30/06/2003, including, in particular, the right to obtain the cancellation, update, correction or integration, or oppose the illegitimate handling of data or activities carried out for goals related to commercial information, the sending of advertising material, direct sales or interactive commercial communication.

The Holder of the handling agreement is **Cittadini S.p.A.**; with headquarters in Rome, Via dell'Omo, 85.

The person responsible for the handling of the data is Dr. Pierpaolo Cittadini.

The supply of the consent is optional, however refusal to do so will impede the drawing up of the contract, its regular functioning and the performance of the Legal and/or fiscal obligations of the mandate.

If you intend to deny the consent for the handling of your data it is sufficient to inform the Holder of the handling agreement. In the absence of any such denial on your part we will consider you to have provided consent.

Cittadini S.p.A.  
Pierpaolo Cittadini

**Cittadini S.p.A.**

P.IVA IT00969140706 R.I - C.F. 04914471000  
REA RM 816077 - CB 104080  
Elenco interprovinciale spedizionieri n. 70  
Albo trasportatori n. RMT/5820591J  
Capitale sociale € 2.900.000,00 int. versato

